

**ADMINISTRATIVE ARRANGEMENT
FOR THE IMPLEMENTATION OF THE AGREEMENT
ON SOCIAL SECURITY BETWEEN
THE GOVERNMENT OF THE REPUBLIC OF KOREA AND
THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES**

Pursuant to Article 15 of the Agreement on Social Security between the Government of the Republic of Korea and the Government of the Republic of the Philippines, signed at Busan, on the 25th day of November 2019, the Competent Authorities:

for the Republic of Korea,
the Minister of Health and Welfare,

for the Republic of the Philippines,
the President and CEO of the Social Security System; and
the President and General Manager of the Government Service Insurance System,

have agreed on the following provisions:

**PART I
GENERAL PROVISIONS**

**Paragraph 1
Definitions**

1. For the purposes of this Administrative Arrangement, "Agreement" means the Agreement on Social Security between the Government of the Republic of Korea and the Government of the Republic of the Philippines, signed at Busan, on the 25th day of November 2019.

2. Any other term used in this Administrative Arrangement will have the meaning given to it in the Agreement.

Paragraph 2
Liaison Agencies

Pursuant to Article 15 of the Agreement, the following are designated as liaison agencies:

for Korea:

National Pension Service,

for the Philippines:

Social Security System,

and

Government Service Insurance System,

PART II
PROVISIONS ON COVERAGE

Paragraph 3
Certificate of Coverage

1. Where the legislation of one Contracting Party is applicable in accordance with any of the provisions of Part II of the Agreement, the liaison agency of that Contracting Party will issue, upon request of the employer or self-employed person, a certificate stating that the employed or self-employed person is subject to the legislation and indicating the duration for which the certificate will be valid. This certificate will be proof that the employed or

self-employed person is exempt from the legislation on compulsory coverage of the other Contracting Party.

2. Upon the request of the employer, the period of detachment mentioned in paragraph 1 of Article 7 of the Agreement may be extended for a period not exceeding thirty-six months pursuant to paragraph 2 of Article 7 of the Agreement. The request must be directed to the liaison agency of the Contracting Party whose legislation is to apply.
3. The certificate referred to in subparagraph 1 of this Paragraph will be issued on a form to be jointly decided upon by the liaison agencies of the Contracting Parties. The employed or self-employed person in question as well as the employer of the employed person and the liaison agency of the other Contracting Party will be entitled to receive a copy.

PART III

PROVISIONS CONCERNING BENEFITS

Paragraph 4

Processing a Claim

1. If the liaison agency of a Contracting Party receives a claim for a benefit under the legislation of the other Contracting Party, it will, without delay, send the claim to the liaison agency of the other Contracting Party, indicating the date on which the claim has been received.
2. Along with the claim, the liaison agency of the first Contracting Party will also transmit any documentation available to it that may be necessary for the Competent Institution of the other Contracting Party to establish the entitlement of the claimant to the benefit.
3. The personal information regarding a claimant and his/her family members contained in

the claim will be duly verified by the liaison agency of the first Contracting Party, which will confirm that the information is corroborated by documentary evidence. The type of information to be verified will be jointly decided upon by the liaison agencies of the two Contracting Parties.

4. In addition to the claim and documentation referred to in subparagraphs 1 and 2 of this Paragraph, the liaison agency of the first Contracting Party will send to the liaison agency of the other Contracting Party a liaison form that will indicate, in particular, the creditable periods of coverage under the legislation of the first Contracting Party. The liaison agencies of the Parties will, by common agreement, prescribe the liaison forms which each will use for this purpose.
5. The Competent Institution of the other Contracting Party will subsequently determine the claimant's eligibility and, through its liaison agency, notify the claimant and the liaison agency of the first Contracting Party of its decision if the claimant is entitled to any benefit.
6. The liaison agencies of the Contracting Parties will, by common agreement, prescribe the forms on which a claim described in subparagraph 1 of this Paragraph may be submitted. The liaison agency of a Contracting Party may refuse to accept a claim for a benefit under the legislation of the other Contracting Party if that claim is not submitted in the prescribed form.

Paragraph 5

Medical Examinations

1. The liaison agency of a Contracting Party will, upon request of the liaison agency of the other Contracting Party and to the extent permitted by the legislation which it administers, provide without cost, to the liaison agency of the other Contracting Party such medical information and documentation as are available in its possession concerning the disability of a claimant or beneficiary.
2. If the Competent Institution of a Contracting Party requires that a claimant or a beneficiary

who resides in the territory of the other Contracting Party to undergo a medical examination, the liaison agency of the latter Contracting Party, at the request of the liaison agency of the first Contracting Party, will make arrangements for carrying out this examination according to the rules applied by the liaison agency making the arrangements and at the expense of the liaison agency which requests the medical examination.

3. Upon receipt of a detailed statement of the costs incurred, the liaison agency of the first Contracting Party will, without delay, reimburse the liaison agency of the other Contracting Party for the amounts due as a result of applying the provisions of subparagraph 2 of this Paragraph.

Paragraph 6

Exchange of Statistics

The Competent Institutions of the Contracting Parties will exchange statistics on an annual basis regarding the number of certificates which each has issued under Paragraph 3 of this Administrative Arrangement and the payments which each has made under the Agreement. These statistics will include data on the number of beneficiaries and the total amount of benefits paid, distributed by type of benefit. These statistics will be furnished in a form to be jointly decided upon by the liaison agencies.

PART IV

MISCELLANEOUS PROVISIONS

Paragraph 7

Forms and Detailed Procedures

Subject to this Administrative Arrangement, the liaison agencies of the Contracting Parties will

jointly decide on the forms and detailed procedures necessary to implement the Agreement.

Paragraph 8
Settlement of Disputes

Any dispute arising out of the interpretation or implementation of this Administrative Arrangement will be settled through consultation and negotiation by the Competent Authorities or liaison agencies of the Contracting Parties.

Paragraph 9
Revision of or Amendment to the Arrangement

1. Each Contracting Party may request a revision of or an amendment to this Arrangement. Such revision or amendment will be made after mutual consultation or agreement between the Competent Authorities.
2. The Competent Authorities will notify each other, in writing, of changes in the names of the competent institutions or liaison agencies without the need to modify this Arrangement.

Paragraph 10
Entry into Effect

This Administrative Arrangement will take effect on the date of entry into force of the Agreement and will have the same period of duration.

Signed in duplicate in the dates and places indicated below, in the Korean and English languages, each text being equally authentic.

For the Competent Authority of the
Republic of Korea:

For the Competent Authorities of the
Republic of the Philippines:

Date: ____ March 2024

Date: ____ March 2024

Place: Sejong, South Korea

Place: Manila, Philippines